

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
TELECOMMUNICATIONS ADVISORY GROUP

May 6, 1999  
MAG Office  
302 North First Avenue  
Phoenix, Arizona

MEMBERS ATTENDING

Debbie Kohn, Avondale, Chairperson	Jim Hull, Mesa
*Sandra Finkbeiner, Cave Creek	Sandy Teetsel, Peoria
*Bill Mitchell, Chandler	Greg Binder, Phoenix
*Peter Putterman, Fountain Hills	Jamie Oman-Saltmarsh, Scottsdale
*Shawn Woolley, Gilbert	John Laue, Tempe
Steve Jones, Glendale	*Ralph Velez, Tolleson
*Jack Blonski, Goodyear	Ellen Damron for Sabra Mousavi, ADOT
Lynn Dunn for Horatio Skeete, Litchfield Park	Eddie Caine, RPTA
Cary Parker, Maricopa County	

\*Members neither present nor represented by proxy

OTHERS PRESENT

Betsy Wise, Carefree	Duncan Miller, Paradise Valley
Doug Sandstrom, Gila Bend	Ralph Spencer, Peoria
Heidi Pahl, MAG	Amanda Black, Wickenburg
Rita Walton, MAG	Lyle Shaughnessy, Wickenburg
Tom Barr, Norstan	

1. Call to Order and Roll Call

The telephonic meeting was called to order at 10:03 a.m. by Chairperson, Debbie Kohn. Roll call was taken by Heidi Pahl.

2. Overview of MAG Videoconferencing Manufacturer Demonstration

Tom Barr gave a brief overview of the results of the MAG Videoconferencing evaluation form. Twenty-two of twenty-seven member agencies participated in the event and approximately 45 forms evaluating each manufacturer were received. He noted that a number of items on the evaluation form, such as diagnostic features and application sharing, were not fully demonstrated and therefore were not usually scored on the evaluation form. He explained that some of these items were not shown because the manufacturer did not have the tools available to demonstrate the tasks.

Tom Barr gave a ranking of the three manufacturers in each of the six categories listed on the evaluation form based only on the count of "Excellent's" given. Based on these counts, the ranking for user interface was PolyCom, PictureTel, VTEL. Audio quality was ranked PictureTel, PolyCom, VTEL. Video quality was ranked PictureTel, PolyCom, VTEL. Camera control was ranked PictureTel, PolyCom, VTEL. Diagnostic features were ranked PolyCom, PictureTel, VTEL. Application sharing was ranked VTEL, PolyCom, PictureTel.

Tom Barr stated he thought the manufacturer demonstrations went well.

MAG member agencies provided their thoughts on the manufacturer demonstrations, beginning with VTEL, then PolyCom and last PictureTel as well as overall comments. A summary of the comments are included on the attached table.

Harry Wolfe indicated that the results of the evaluation form as stated by Tom Barr appeared different from MAGTAG member opinions offered at today's meeting. Tom Barr replied that the way he compiled the summary could be misleading since his rankings were based only on a count of the "Excellent's" in each category. He added that he would provide a more detailed report at the next meeting.

Rita Walton suggested that Tom Barr provide a summary of the results from the manufacturer demonstration by morning and by afternoon session for the next MAGTAG meeting.

Cary Parker asked Tom Barr to explain what the bandwidth would be for a PolyCom multi-point conference if a site had 384 Kbps and another site had 128 Kbps. Tom Barr said he would address bandwidth issues at the May 27<sup>th</sup>, 1999 MAGTAG meeting.

Harry Wolfe noted that manufacturer brochures would be mailed to those who could not attend the Manufacturer Demonstration and that Tandberg brochures would be available by next MAGTAG meeting.

Jamie Oman-Saltmarsh thanked MAG for a great videoconferencing demonstration.

3. Announcements

Jamie Oman-Saltmarsh announced that on May 27, 1999, the City of Scottsdale is having their official videoconferencing kick off. Ms. Oman-Saltmarsh said that this will include an open house. She will send an e-mail to MAGTAG members with details on this event.

The meeting adjourned at 11:05 a.m.